SIGNING IN TO YOUR MT. CAESAR UNION PATRON ACCOUNT

- ~Go to mtcaesarunion.goalexandria.com
- ~Click LOG IN in upper left corner
- ~Username is your 3 or 4 digit library card number
- ~Password is your last name (not case sensitive)
- ✓You will see several buttons. Click STATUS to enter your account page (you may have to enter username and password again).
- From here you can change your password, see your holds, renew your materials, etc. Tip: some actions may require clicking the LOCK icon at the top to change data (if you have an email address, please enter it, so the library can send status updates re services and hours during the pandemic).
- ~Click on the CIRCLE in the upper right corner to reach the CATALOG. On some pages, the circle is on the upper left. Please note, not all functions are operational at this time (Bulletins, Slideshow, Self Service)
- <u>SEARCH</u> allows you to enter keywords, authors, titles to find what you're looking for <u>SCOUT</u> displays findings in an easy-to-read grid

EXPLORE allows you to search by groupings, "animals" for instance BROWSE will display the NEWEST additions to the collection